

HARWICH TOWN COUNCIL
Guildhall, Church Street, Harwich, Essex CO12 3DS
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Assistant Clerk: Mrs Marie Snell

A meeting of the

ALLOTMENTS COMMITTEE

to be held at

The Guildhall, Church Street, Harwich

on

Tuesday 23rd July 2024 at 7.00pm

Public Question Time:

15 minutes will be available for members of the Public to ask questions in relation to items on the agenda **only**.

AGENDA

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| 1 | Apologies for Absence To receive apologies for absence |
| 2 | Declarations of Members' Interests To receive any 'Pecuniary' or 'Other Registrable' interests relating to items on the agenda. |
| 3 | Minutes of the Last Meeting To approve as a correct record the minutes and confidential minutes of the Allotments Committee meeting held on 13 th June 2024 and minutes and Confidential minutes of the Extraordinary Allotments Committee meeting held on 1 st July 2024. |
| 4 | Matters Arising from the Minutes <ul style="list-style-type: none">• A021/24 Dunns Meadow Clearance – DM33 To report the successful clearance of DM33 and inform members of recharge actions. |
| 5 | Matters Arising from Previous Minutes |
| 6 | Vacant Plots/Waiting List/Notices to Quit |
| 7 | Site Representative Reports |
| 8 | Allotment Clearance Recharges Clerk to inform members of a vacated tenants leaving plots in unsatisfactory condition and associated costs. |
| 9 | Budget Update |
| 10 | Bee Policy To review HTC Bee Policy. |
| 11 | Matters Received in the Post, to be Reported or Raised by Members |
| 12 | Time and Date of Next Meeting The next meeting of the Allotments Committee is Tuesday 29th October 2024 at 7.00pm at The Guildhall, Church Street, Harwich. |

Dated: 16th July 2024

Mrs Marie Snell
Assistant Clerk to the Council