

**HARWICH TOWN COUNCIL**  
The Guildhall, Church Street, Harwich, Essex CO12 3DS  
Tel: 01255 507211  
email: [info@harwichtowncouncil.co.uk](mailto:info@harwichtowncouncil.co.uk)

**MINUTES**  
of the  
**TOWN PLANNING COMMITTEE**  
held at  
**The Guildhall, Church Street, Harwich**  
on  
**Thursday 30<sup>th</sup> November 2023 at 6.33pm**

<b>Present:</b>	Cllrs Armstrong, Calver, Chable, Davidson, Fay, I Henderson, J Henderson, McLeod, Powell, Richardson, Todd and Wade
<b>In the Chair:</b>	Councillor Morrison
<b>Clerk:</b>	Ms Lucy Ballard
<b>Also present:</b>	1 member of the public, 0 member of the press

**Question Time: None**

<b>P058/23</b>	<b><u>APOLOGIES FOR ABSENCE</u></b> Cllrs Fowler, Saunders and Smith
<b>P059/23</b>	<b><u>DECLARATIONS OF MEMBERS' INTERESTS</u></b> Cllr Wade declared a non-registrable interest in planning application 23/01640/WTPO as a family member owns a property close by. Cllr Fay also declared a non-registrable interest in application 23/01640/WTPO Cllr I Henderson declared an Other Registrable interest in the Essex County Council application for the Library as he's a district council portfolio holder.
<b>P060/23</b>	<b><u>MINUTES OF THE LAST MEETING</u></b> <b>RESOLVED:</b> that the minutes of the Town Planning meeting held on 7 <sup>th</sup> November 2023 (previously circulated) be approved by the committee and signed by the Chairman as a true record.
<b>P061/23</b>	<b><u>MATTERS ARISING FROM THE MINUTES</u></b> None
<b>P062/23</b>	<b><u>PLANNING APPLICATIONS</u></b> The Committee considered a schedule of planning applications for weeks ending 10 <sup>th</sup> , 17 <sup>th</sup> , 24 <sup>th</sup> and 30 <sup>th</sup> November 2023. <b>RESOLVED:</b> To submit comments in Appendix A to Tendring District Council.
<b>P063/23</b>	<b><u>DETERMINATIONS</u></b> Members <b>noted</b> the following:  • <b>Approval</b> of application <a href="#">21/00386/FUL</a> Proposed retention of existing frontage and ground floor commercial unit, demolition of rear outbuildings and construction of a part two/part three storey building, to form 7no. one-bedroom self-contained units and 1no. studio self-contained unit and first floor commercial unit with associated cycle storage and refuse stores to rear. 121-123 High Street, CO12 3AP.
<b>P064/23</b>	<b><u>MATTERS RECEIVED IN THE POST OR RAISED BY MEMBERS</u></b> Members <b>noted</b> the following:

	<ul style="list-style-type: none"> <li>• Councillor Notification – <b>Temporary Event Notice <a href="#">TENOP/4955/23</a></b> – Lidl, sale of alcohol off the premises- <i>For information only.</i></li> <li>• The clerk reminded members of a need to move the Planning Committee meeting in April 2024 from 30<sup>th</sup> to 23<sup>rd</sup>.</li> </ul>
<b>P065/23</b>	<p><b><u>DATE OF NEXT MEETING</u></b>  The next Town Planning meeting is to be held on <b>Tuesday 12<sup>th</sup> December 2023</b> at <b>The Guildhall, Church Street, Harwich</b> at <b>6.30pm</b>.</p>

The chairman closed the meeting at 7.56pm

**CHAIRMAN**

**DATE**

## APPENDIX A

HARWICH TOWN COUNCIL:

Recommendations of the Planning Committee Meeting held on 30<sup>th</sup> November 2023.

<b>WEEK ENDING 10<sup>th</sup> November 2023</b>		
<a href="#">23/01553/FUL</a> 11 Hill Road Dovercourt	Proposed conversion of residential property into four self-contained flats incorporating a two-storey extension (currently in use as an unauthorised HMO)	<b>No Objection</b>
<a href="#">CC/TEN/99/23/PRE</a> Harwich Library 33 Kingsway Dovercourt	Creation of a mezzanine floor within the existing library to provide additional learning space.	<b>No Objection (Actively Support)</b>

<b>WEEK ENDING 17<sup>th</sup> November 2023</b>		
<a href="#">23/01389/FUL</a> 19 Cliff Road Dovercourt	Proposed change of use from residential to HMO and vehicular crossing.	<b>Harwich Town Council objects on the grounds of insufficient parking in an area which is already over parked. The council also asks the planning authority to consider whether or not there are already more HMOs within a 100-metre area than is permissible.</b>
<a href="#">23/01594/FUL</a> Bathside Bay Stour Road Harwich	Proposed temporary use of container terminal for storage of wind turbines and other related offshore green energy paraphernalia followed by decommissioning.	<b>No Objection</b>

<b>WEEK ENDING 24<sup>th</sup> November 2023</b>		
<a href="#">23/01640/WTPO</a> 17 Bruges Close Harwich	Fell 1 No. poplar tree at the rear of property.	<b>No Objection</b>

<a href="#">23/01636/TELLIC</a> Outside 6 Fryatt Avenue Dovercourt <b>FOR INFORMATION ONLY</b>	Proposed installation of fixed line broadband electronic communications apparatus.	<b>Noted</b>
<a href="#">23/01643/WTPO</a> Tower House Office 300 Main Road Harwich	Reduction to previous cut points to 6 No. limes and 1 No. acer.	<b>No Objection</b>
<a href="#">23/01667/FULHH</a> 61 Larksfield Crescent Dovercourt	Proposed single storey side extension.	<b>No Objection</b>
<a href="#">23/01659/FULHH</a> 7 Parade Drive Dovercourt	Proposed single storey rear extension and garage conversion.	<b>No Objection</b>

**WEEK ENDING 1<sup>st</sup> December 2023**

<a href="#">23/01677/FULHH</a> 24 Seafeld Road Dovercourt	Proposed single storey rear extension to replace existing conservatory and replacement of existing balcony.	<b>No Objection</b>
--	---	---------------------