

**HARWICH TOWN COUNCIL**  
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**MINUTES of the Meeting of the HARWICH TOWN COUNCIL**  
 held at  
**The Guildhall, Church Street, Harwich**  
 on **Tuesday 26<sup>th</sup> February 2019 at 7.07pm**

<b>Present:</b>	<b>Councillors B Brown, J Brown, Calver, Fay, I Henderson, J Henderson, Fowler, McLeod, Morrison and Smith</b>
<b>In the Chair:</b>	<b>Councillor A Todd</b>
<b>Clerk:</b>	<b>Ms Lucy Ballard</b>
<b>Also present:</b>	<b>Miss Shannon Lenyk, 1 member of the public, 0 members of the press</b>

<b>139/18</b>	<b><u>APOLOGIES FOR ABSENCE</u></b> Cllrs Ashley, C Powell, F Powell and Urwin.
<b>140/18</b>	<b><u>DECLARATIONS OF MEMBERS' INTERESTS</u></b> None
<b>141/18</b>	<b><u>PUBLIC QUESTIONS</u></b> None
<b>142/18</b>	<b><u>MAYOR'S ANNOUNCEMENTS</u></b> The Mayor referred to recent engagements since the last meeting, which had been previously circulated to members.
<b>143/18</b>	<b><u>MINUTES OF LAST MEETING</u></b> <b>RESOLVED:</b> That the Minutes of the meeting of Harwich Town Council held on 8 <sup>th</sup> January 2019 (circulated separately) were approved as a correct record.
<b>144/18</b>	<b><u>MATTERS ARISING FROM THE MINUTES OF THE LAST MEETING</u></b> <ul style="list-style-type: none"> <li>• <b>MIN 120/18</b> – Cllr I Henderson provided an update on actions taken since agreeing to commit to part fund 1x PCSO for Harwich. He informed members that a meeting had taken place between all parties to discuss the agreement and clarify a few of the obligations. The start date has been confirmed as 2<sup>nd</sup> April and the final agreement will be amended accordingly. Inspector Deex has agreed to facilitate an update to members periodically by way of a report either in writing or in person, directly to council or via the Mayor, as designated HTC representative, to be arranged as required. There was an offer for the PCSO to attend council meetings if required and the Clerk confirmed that any information provided at these meetings had to be in the public domain. These would be arranged in consultation with the Mayor of the day.</li> <li>• <b>MIN 129/18</b> –Members noted submission of HTC's response to the Library Strategy Consultation</li> </ul>

	<ul style="list-style-type: none"> <li>• <b>MIN 132/18</b> – Cllr I Henderson provided an update to members following a meeting with Gary Davie of LITE. Members agreed to refer to the F&amp;GP Committee for further consideration.</li> <li>• <b>MIN 134/18</b> – Members noted a letter from Harwich International Port regarding their contingency plans in the event of a ‘no deal’ in the Brexit negotiations.</li> </ul>
<b>145/18</b>	<p><b><u>MATTERS ARISING FROM THE MINUTES OF PREVIOUS MEETINGS</u></b></p> <ul style="list-style-type: none"> <li>• <b>MIN 107/18</b> – The Clerk reported back to members following a letter to Tim Murphy at ECC regarding the process and costs for consultation into the re-designation of the former Train Ferry Gantry. The Clerk confirmed there was a process online via English Heritage to submit a case for the regrading of the gantry, which was free of charge. She explained that confirmation would be received within 2 weeks of receipt of our application of whether it will be progressed and if so, an advisor would be assigned to the case and a possible site visit arranged. The full turnaround time from application to decision was unknown but expected to be longer than 12 weeks. A re-designation to Grade II* would enable the structure to be listed on the ‘At Risk’ register which may open up avenues for funding to enable the much-needed refurbishment works to be carried out.</li> </ul> <p><b>RESOLVED:</b> To proceed with submitting an application.</p>
<b>146/18</b>	<p><b><u>RESIGNATION OF COUNCILLOR</u></b></p> <p>Members noted the recent resignation of former councillor Stephanie Struth. A vacancy this close to an ordinary election does not require filling.</p> <p>The Clerk agreed to send Ms Struth a letter of recognition of her work on the council.</p>
<b>147/18</b>	<p><b><u>CIVIC CHURCH SERVICE</u></b></p> <p>Cllr Calver made a case to members to hold a civic service at All Saints Church in Dovercourt, to commemorate the centenary of the internment of Capt. Fryatt. The date of the service would be 8<sup>th</sup> July and would closely mirror the service held in 2016 which commemorated Capt. Fryatt’s execution.</p> <p><b>RESOLVED:</b> To hold a church service (without robes or Mace) similar to that held in 2016.</p>
<b>148/18</b>	<p><b><u>BRIEF REPORTS BY MEMBERS APPOINTED TO OUTSIDE BODIES BY THE COUNCIL</u></b></p> <ul style="list-style-type: none"> <li>• Cllr Fowler reported that there had been no recent HIP LALC meeting and no correspondence received; the Harwich Conservation Panel meets as and when with no meetings scheduled; the Harwich &amp; District Community Association had notified no meeting dates in some time; the next Haltermann Carless meeting is due to be held in May.</li> <li>• Cllr Morrison attended a recent Ark Centre meeting. She reported that they are picking up the slack as funding to children’s services diminishes and have very little capacity to take on more families. The Baby bank which is held there is also being well utilised and Cllr Morrison appealed to members to donate any goods which might be utilised. The AGM will be held on 2<sup>nd</sup> April.</li> <li>• Cllr J Henderson attended a recent Teen Talk safeguarding meeting, which was very interesting. All members, including Cllr Henderson are DBS checked. They’ve managed to get another trustee on board but there are still vacancies and are appealing to younger members of the community. The group continues to struggle financially.</li> </ul>

	<ul style="list-style-type: none"> <li>• Cllr McLeod reported that the Festival programme is completed for this June/July. He also reported the lease on the Heritage centre is extended and the space is being well used. Cllr I Henderson declared a non-pecuniary interest as he sits on the management board of the Harwich Festival.</li> </ul>
<b>149/18</b>	<p><b><u>MINUTES OF THE LAST ENVIRONMENT &amp; COMMUNITY COMMITTEE MEETING</u></b></p> <ul style="list-style-type: none"> <li>• Members received the Minutes of the Environment &amp; Community Committee meeting held on 17<sup>th</sup> January 2019 (circulated separately).</li> </ul>
<b>150/18</b>	<p><b><u>ACCOUNTS</u></b>  <b>RESOLVED:</b> To accept the financial report and to approve accounts for payment as per the schedule (circulated separately).</p>
<b>151/18</b>	<p><b><u>CORRESPONDENCE RECEIVED IN THE POST OR RAISED BY MEMBERS</u></b>  Cllr McLeod referred to the condition of the A120 which is again deteriorating and the rubbish starting to accumulate. He's liaised with Cllr I Henderson to keep the pressure on those responsible and Cllr Henderson confirmed he'd contacted Martin Fellows at Highways England.</p>
<b>152/18</b>	<p><b><u>DATE OF NEXT MEETING</u></b>  The next meeting of Harwich Town Council will be held on <b>Tuesday 2<sup>nd</sup> April 2019</b> at <b>The Guildhall, Church Street, Harwich</b>, at <b>7.00pm</b>, or at the rise of the Town Planning Committee, whichever is the later.</p>

The Chairman closed the meeting at 7.51pm

**CHAIRMAN**

**DATE**