

HARWICH TOWN COUNCIL
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MINUTES of the Extraordinary Meeting of the ALLOTMENTS COMMITTEE
 held at
The Guildhall, Church Street, Harwich
 on
Monday 11th December 2017 at 6.30pm

Present:	Councillors Ashley, J Brown, Calver, Fay, J Henderson, McLeod, F Powell, C Powell and Morrison
In the Chair:	Councillor Todd
Clerk:	Michelle Townsend
Also present:	Site Representatives Mr Crowther and Mrs Feaviour Two members of the public and no members of the press

PUBLIC QUESTION TIME:

None

A56/17	<u>APOLOGIES FOR ABSENCE</u> Apologies received from Site Representatives Mr Edmunds and Mr O'Hara
A57/17	<u>DECLARATIONS OF MEMBERS' INTEREST</u> None
A58/17	<u>WILLOW WAY ALLOTMENT SITE</u> <p>The Clerk provided members with a report which detailed the current situation for the management, administration and financial aspects of Willow Way allotment site and investigations undertaken (attached appendix a).</p> <p>RESOLVED: To recommend to Full Council that Harwich Town Council no longer operates an allotment site on the land know as 'Willow Way Allotment Site' and relinquishes the management role of the land that is owned by Tendring District Council.</p> <p>Members considered the possible implications of relinquishing Willow Way Allotment Site, in regard to the remaining plot still under tenancy and agreed that the council would not want this plot holder to be disadvantaged.</p> <p>FURTHER RESOLVED: Negotiations concerning arrangements between the remaining plot holder and the council to be delegated to the Assistant Clerk, in consultation with the Chairman and Vice-Chairman. Budget agreed up to £150 (from the Allotments Key Priority Support Budget).</p> <p>Members considered any further implications of relinquishing Willow Way allotment site and any necessary actions including but not limited to; how to proceed with work already agreed and necessary works to be carried out prior to the land being passed</p>

	<p>back to Tendring District Council. The Clerk provided details of the costs sourced for skip hire and disconnection of the water supply.</p> <p>FURTHER RESOLVED: All necessary arrangements to relinquish the site to be delegated to the Assistant Clerk, in consultation with the Chairman and Vice-Chairman. Budget agreed up to £500 (from the Allotments Key Priority Support Budget).</p> <p>The Chairman and members gave thanks to the staff for the work undertaken and extensive investigation.</p>
A59/17	<p><u>TIME AND DATE OF NEXT MEETING</u></p> <p>The next meeting of the Allotments Committee will be held at the Guildhall, Church Street, Harwich, on Thursday 18th January 2018 commencing at 7pm.</p>

The Chairman closed the meeting at meeting at 6.55pm

CHAIRMAN:

DATE: