

**MINUTES of the Extraordinary Meeting of the HARWICH TOWN COUNCIL**  
 held at  
**The Guildhall, Church Street, Harwich**  
 on Tuesday 7<sup>th</sup> November 2017 at 7.00pm

<b>Present:</b>	<b>Councillors Calver, Fay, I Henderson, J Henderson, McLeod, Morrison, C Powell, F Powell, Struth and Urwin</b>
<b>In the Chair:</b>	<b>Councillor J Brown</b>
<b>Clerk:</b>	<b>Ms Lucy Ballard</b>
<b>Also present:</b>	<b>0 members of the public, 0 members of the press</b>

<b>098/17</b>	<b><u>APOLOGIES FOR ABSENCE</u></b> Cllrs Ashley, Fowler, Smith and Todd Absence – Cllr B Brown
<b>099/17</b>	<b><u>DECLARATIONS OF MEMBERS' INTERESTS</u></b> Cllr McLeod declared an other interest as he sits on the Harwich Festival Committee.
<b>100/17</b>	<b><u>ILLUMINATE FESTIVAL</u></b> Members gave consideration to adopting the annual Mayflower 2020 Illuminate Festival church service as a civic service so as to enable a civic procession to form part of the main festival procession from the Quay to St Nicholas Church. The Festival commenced in 2016 and is likely to be held each November in the lead up to the 2020 Mayflower anniversary. <b>RESOLVED:</b> To agree to adopt the annual Illuminate Festival church service as a civic service.
<b>101/17</b>	<b><u>VIRING FUNDS</u></b> Cllr Calver briefed members on a meeting he'd had with the Clerk and Chair of F&GP to identify underspends and other available sources of funding to enable essential works to be completed by topping up existing EMRs and creating new EMRs. <b>RESOLVED:</b> To agree to the following virements and creation of new EMRs: <ul style="list-style-type: none"> <li>• Vire £15k from S137 Grants to Hill School Restoration EMR,</li> <li>• Vire £2k from Economic Development to Hill School Restoration EMR,</li> <li>• Vire £5k from Economic Development and create an Allotment Key Priority Support EMR,</li> <li>• Vire £2500 from External Support Contingency Fund to Hill School Restoration EMR,</li> <li>• Vire £1500 from Mayflower 2020 EMR to Hill School Restoration EMR</li> <li>• Vire £1000 from Mayflower 2020 EMR and create a Putting Green Signage EMR.</li> </ul>

102/17	<p><b><u>RESTORATION OF CAPT. FRYATT MEMORAIL IN ALL SAINTS CHURCHYARD</u></b></p> <p>Members considered a request from the Rev. Canon Margaret Shaw of the Harwich Peninsula Parish of the CofE, for a short-term loan of £1055 to cover the VAT element in relation to works to refurbish the Capt. Fryatt grave/memorial, which is being funded by a Railway Heritage Trust grant. The Clerk advised member of the powers of Local Councils to provide grants and the circumstances under which these are permissible. Cllr Calver explained that the laws weren't designed to address this kind of scenario and that there are satisfactory safeguards in place to the ensure the money is repaid and the Railway Heritage Trust will cover the full amount of the project if there was any difficulties in the church claiming back the VAT.</p> <p><b>RESOLVED:</b> To go against the advice of the Clerk and agree to a short-term loan of £1055 to be paid upon confirmation of commencement of works, to be expended from the General Reserve.</p>
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The Chairman closed the meeting at 7.25pm.

**CHAIRMAN**

**DATE**

**Cllr J Brown**