

**MINUTES of the Extraordinary Meeting of the HARWICH TOWN COUNCIL**  
 held at  
**The Guildhall, Church Street, Harwich**  
 on **Tuesday 26<sup>th</sup> September 2017 at 7.25pm**

<b>Present:</b>	<b>Councillors Ashley, B Brown, Calver, Fay, Fowler, McLeod, Morrison, C Powell, F Powell, Smith, Struth and Todd</b>
<b>In the Chair:</b>	<b>Councillor J Brown</b>
<b>Clerk:</b>	<b>Ms Lucy Ballard</b>
<b>Also present:</b>	<b>1 member of the public, 0 members of the press</b>

<b>074/17</b>	<b><u>APOLOGIES FOR ABSENCE</u></b> Cllrs I Henderson, J Henderson and Urwin
<b>075/17</b>	<b><u>DECLARATIONS OF MEMBERS' INTERESTS</u></b> None
<b>076/17</b>	<b><u>SKATEPARK DEED OF SURRENDER, LEASE AND LICENCE FOR ALTERATIONS</u></b> <b>RESOLVED:</b> To agree to seal the Deed of Surrender and new Lease for the Skate park and agree to the terms of the Licence for Alterations (Major Works) and seal accordingly.
<b>077/17</b>	<b><u>SKATEPARK REFURBISHMENT PROJECT CONTRACT</u></b> <b>RESOLVED:</b> To accept the contract conditions with the preferred contractor and agree on 2 <sup>nd</sup> October as the start date for the commencement of the works <b>FURTHER RESOLVED:</b> To agree to seal the JCT Minor Works Building Contract. Cllr Morrison thanked the Clerk for the incredible amount of work carried out. She also thanked Cllr J Henderson for preserving with the project from the start, Cllr Calver for his input on the lease with the district council, and Cllr F Powell and former councillor D King who have both had input into the project in the early stages. Cllr Calver said we should be proud of our achievement as this is the biggest project HTC has ever carried out. He thanked everyone for buying into the review of the Council which has enabled everyone to work cohesively to deliver this project. The Mayor congratulated everyone involved.
<b>078/17</b>	<b><u>ELECTRICAL WORKS AT THE HILL SCHOOL SITE</u></b> Members considered the recommendation by the F&GP Committee to proceed with electrical works at the DTG. <b>RESOLVED:</b> To ratify the decision of the Committee and proceed with the works at a cost of £2800 to be expended from the Hill School Refurbishment EMR.

<b>079/17</b>	<b><u>EXCLUSION OF PUBLIC AND PRESS</u></b> Pursuant to Sub-Section 2 of Section 1 of the Public Bodies (Admission to Meetings) Act 1960 the meeting was closed to the press and public for the transaction of the under-mentioned business: <ul style="list-style-type: none"><li>• <b>Career Track Appointment</b></li></ul>
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The Chairman closed the public part of the meeting at 7.39pm.

**CHAIRMAN**

**DATE**

**Cllr J Brown**