

**HARWICH TOWN COUNCIL**  
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**MINUTES of the Meeting of the ENVIRONMENT & COMMUNITY COMMITTEE**  
 held at  
**The Guildhall, Church Street, Harwich**  
 on  
**Thursday 28<sup>th</sup> April 2016**

<b>Present:</b>	Councillors McLeod, B Brown (substituting for Cllr Fay) C Powell, F Powell, I Henderson and Smith
<b>In the Chair:</b>	Councillor Fowler
<b>Clerk:</b>	Mrs Michelle Townsend
<b>Also present:</b>	No members of the public and no press

**PUBLIC QUESTION TIME:**

None

<b>E77/15</b>	<b><u>APOLOGIES FOR ABSENCE</u></b> Apologies received from Councillors Fay (being substituted by Cllr B Brown) Ashley, Carr and Morrison
<b>E78/15</b>	<b><u>DECLARATIONS OF MEMBERS' INTERESTS</u></b> Cllr I Henderson . Tendring Local Highways Panel member
<b>E79/15</b>	<b><u>MINUTES OF THE LAST MEETING</u></b> <b>RESOLVED</b> that the minutes of the Environment & Community meeting held on 23 <sup>rd</sup> February 2016 (previously circulated) be approved by the Committee and signed by the Chairman as a true record.
<b>E80/15</b>	<b><u>MATTERS ARISING FROM THE MINUTES</u></b> <b>Reinstatement of Salt Bin</b> . Following a resident's request for a salt bin to be located by the Minesweepers Memorial, an enquiry has been sent to Essex County Highways. <b>TDC Meeting with Harwich Society Gardening Club</b> – Following a meeting with TDC and Harwich Society Gardening Group on 21 <sup>st</sup> May, TDC have agreed to reinstate approximately 6 flower beds. Clerk agreed to forward a letter of thanks to T Mills and I Taylor. <b>E74/15 – Community Flower Festival</b> . An order has been placed with Reedmans Florists for an allotment themed display.
<b>E81/15</b>	<b><u>MATTERS ARISING FROM PREVIOUS MINUTES</u></b> <b>E24/15 – Disused Train Ferry Terminal – Harwich</b> . At the last Port Liaison meeting, Hutchinson Port UK confirmed that they were awaiting a further specialist survey. <b>E57/15</b> . Environment Agency have been contacted to enquire whether they are able to host a flood awareness event. Three officers have been contacted and no response received.

	<b>E60/15</b> . Proposal for the installation of additional cycle rails has been submitted to the Local Highways Panel and will be considered at the next LHP meeting.
<b>E82/15</b>	<b><u>TREE PLANTING &amp; OUTDOOR SPACES</u></b> Nothing to report.
<b>E83/15</b>	<b><u>PUTTING GREEN</u></b> Councillor C Powell made members aware that the resurfacing of the public footpath and installation of the new path and picnic area has been instructed and a 9 day work programme will commence on 23 <sup>rd</sup> May. Picnic benches and bins have been ordered in readiness. The Estate Supervisor has agreed to undertake the removal of rubbish, however this arrangement may need to be reviewed in the future. Following the erection of a fence, the site has now been secured. Cllrs I Henderson, C Powell and Calver are communicating with Ian Davidson regarding anomalies detailed within the draft license issued by TDC. The Chairman confirmed that future responsibility for the putting green improvements will be the responsibility of F&GP Committee with the lead member providing regular updates to the E&C Committee.  Members reviewed the quotation and specification for an outside clock to be installed on the front of the putting green kiosk. <b>RESOLVED:</b> Clerk to purchase a clock from Primrose Garden at a cost of £67 plus delivery and batteries.
<b>E84/15</b>	<b><u>HARWICH TOWN COUNCIL'S EMERGENCY PLAN</u></b> Councillor C Powell confirmed that the test undertaken on the evening of Sunday 3 <sup>rd</sup> April 2016 was successful. The initial message was successfully cascaded to all members even though there were 3 members who were unable to be contacted immediately. It was agreed that no amendments to HTC's plan were necessary and that the Clerk would send an update to all members to highlight that the stand down message only reached the first, and part of the second tier.
<b>E85/15</b>	<b><u>LOCAL HIGHWAYS PANEL</u></b> Councillor I Henderson provided members with an update: ~ <b>Williamsburg Ave</b> . Site meeting has taken place and a request has been put forward to the Parking Partnership for waiting restrictions. Lines . traffic regulation order  ~ <b>Ingestre Street Junction</b> . Work complete.  ~ <b>Blue Roundabout – Off A120 Harwich – St Nicholas Roundabout</b> . Modelling done, safety audit being carried out. Scheme due to be in place in summer 2016.  ~ <b>George Street</b> . Installation of light up give way signs - completion date April 2016.  ~ <b>Parkeston Road</b> . Existing signage to be enhanced . in design stage.  ~ <b>Low Road</b> . Request for flashing 30mph signs . awaiting cabinet member action sign off.  ~ <b>Gateway Signs – Historic Harwich</b> . In validation.  ~ <b>Brown Tourist Sign – A120 by Clacton turn off</b> . In validation.

	<p>Members discussed complaints received from residents regarding issues with vehicles/lorries getting stuck and causing damage whilst trying to turn round in King Georges Avenue and Williamsburg Avenue.</p> <p><b>RESOLVED:</b> Clerk to submit two project requests seeking investigation and additional signage to highlight no through road for King Georges Avenue and Williamsburg Avenue. Cllr Fowler agreed to provide supporting photographs and Cllr I Henderson agreed to report the damaged lamp post in King Georges Avenue.</p>
<b>E86/15</b>	<p><b><u>MATTERS RECEIVED IN THE POST OR RAISED BY MEMBERS</u></b></p> <p>Cllr Smith highlighted the issues with the bungalow on the corner of Talbot Street and Stour Road in Bathside Harwich which was served with a formal notice to clear the site. Whilst some rubbish has been cleared, the site is still in an unacceptable condition and the conditions of the enforcement order have not been followed. The Clerk agreed to investigate the matter and forward a letter to TDC.</p>
<b>E87/15</b>	<p><b><u>DATE OF NEXT MEETING</u></b></p> <p>The next meeting of the Environment &amp; Community Committee will be held at the <b>Guildhall, Church Street, Harwich on a date to be agreed.</b></p>

The Chairman closed the meeting at 8.20pm

**CHAIRMAN**

**DATE**