

**MINUTES of the Meeting of the HARWICH TOWN COUNCIL**  
 held at  
**The 1912 Centre, Cow Lane, Harwich**  
 on **Wednesday 22<sup>nd</sup> July 2015** at **7.35pm**

<b>Present:</b>	<b>Councillors Ashley, B Brown, J Brown, Calver, Carr, Fay, Fowler, Harriss, I Henderson, J Henderson, Morrison, Powell, Smith and Todd</b>
<b>In the Chair:</b>	<b>Councillor McLeod</b>
<b>Clerk:</b>	<b>Mrs Lucy Ballard</b>
<b>Also present:</b>	<b>5 members of the public and 3 member of the press</b>

<b>031/15</b>	<b><u>APOLOGIES FOR ABSENCE</u></b> Cllr Erskine
<b>032/15</b>	<b><u>DECLARATIONS OF MEMBERS' INTERESTS</u></b> None
<b>033/15</b>	<b><u>PUBLIC QUESTIONS</u></b> Betty Holbrook mentioned that Cllr Smith has requested the services of a Community Warden for East Ward and asked why the town Councillors can't do the job. Cllr Smith confirmed that East Ward is a deprived area and that Jaywick has a couple of Wardens. Cllr I Henderson said Tendring District Council already employs a Community Warden and we would like to ensure that the proportionate amount of time is spent in East Ward, which includes Bathside. When questioned by another member of the public about the implied comparison between Jaywick and Bathside, Cllr Henderson clarified that there are other deprived areas within Tendring, which include Jaywick. He further confirmed that as a Ward councillor he feels that the services would benefit this area as well.
<b>034/15</b>	<b><u>MAYOR'S ANNOUNCEMENTS</u></b> The Mayor gave an account of some of his engagements since being elected, including welcoming 90 primary school children on a visit to the Guildhall; attending Felixstowe's Civic Service, and the Grassroots AGM in Colchester. He also reported delivering kitchens to local KS1 school children on 24th June. He further attended the opening of the Harwich Festival of the Arts as well as a concert held on the LV18; the Children's carnival; and the Electric Palace live streaming of Carmen. He opened Two Village school fete, attended a gospel choir at St Nicholas and the final closing concert of the Harwich Festival.

035/15	<p><b><u>MINUTES OF THE LAST MEETING</u></b>  <b>RESOLVED:</b> That the Minutes and Confidential minutes of the meeting of the Town Council held on 10<sup>th</sup> June 2015 (previously circulated) be approved by the Chairman and signed as a true record.</p>
036/15	<p><b><u>MATTERS ARISING FROM THE MINUTES</u></b>  <b>MIN 17/15</b> – Members noted a response from Andrew Geldard following further questions asked in relation to the future of All Saints House, and this was read aloud by the Clerk. Cllr Calver said our question wasn't answered and feels HTC are being misled, and proposed we ask our MP to obtain the answers on our behalf.  <b>RESOLVED:</b> To ask Bernard Jenkin MP to obtain these answers on HTC's behalf.  <b>MIN 18/15</b> . Members noted an update received from Bernard Jenkin MP regarding an application for posthumous recognition for Capt. Fryatt. Cllr Calver confirmed the process which had taken place thus far which had led to the unfavourable response. He confirmed that Bernard Jenkin is still keen to push forward with some kind of recognition.  <b>MIN 27/15</b> . Members noted a response from Cllr Lynda McWilliams and Dr Moore following concerns raised over the possible closure of the Urology Dept. at Colchester General Hospital. It was pleasing that the department is not closing.  <b>MIN 27/15</b> . Members noted a response from PCC Nick Alston regarding the future of Harwich Police Station, and Cllr Powell proposed HTC invite him to a meeting to question him over his views that %bobbys on the beat+are no longer needed. Cllr Calver proposed we invite him to attend the next FC meeting.  <b>RESOLVED:</b> To invite PCC Nick Alston to the next meeting of the Council.</p>
037/15	<p><b><u>MATTERS ARISING FROM MINUTES OF PREVIOUS MEETINGS</u></b>  <b>MIN 31/14</b> . Members noted receipt of information of the local charities which have benefited from the investment given to Grassroots charities in 2004.  “ Cllr I Henderson referred to when Tendring District Council (TDC) sent out requests for councils to respond to a consultation on street lighting, which HTC did. There were 309 responses with over 200 stating they want the lights back on. There was also a petition submitted. TDC agreed to put some money aside to achieve this, but that a new consultation is starting over. Cllr Henderson feels this is a stalling tactic and proposes we re-submit our original comments and read these aloud.  <b>RESOLVED:</b> To re-submit these comments to TDC</p>
038/15	<p><b><u>HARWICH COMMUNITY CONSORTIUM</u></b>  Members welcomed John Clay, Chairman of the Harwich Community Consortium (HCC) who gave a presentation on the work of the HCC. HCC's vision is by all organisations working together, they can be more successful in improving the lives of young people living in Harwich. They are in the process of setting up a website, which is going live imminently. The Steering Group meets monthly, and they are permitted to put in funding bids on behalf of the consortium. They have already organised two events with positive feedback. They are putting in a bid for funding to address mental health issues. Harwich and Dovercourt High School are keen to get involved as this would be aimed at teachers, Teaching Assistants and lunchtime assistants. They are also trying to address the lack of apprenticeship vacancies in the locality. Cllr Harriss confirmed the hourly rate for apprenticeship is £2.68 an hour so apprentices may not travel. He further suggested HTC might assist with travel warrants. John</p>

	<p>Clay also referred to the efforts to seek funding for the final monies required for the skate park refurbishment.</p> <p>Cllr J Henderson said that HTC helped fund the initial meeting to bring these organisations together and it's proven successful. Teen Talk is very content with how matters are progressing. John Clay confirmed that Teen Talk, the HDHS and the Ark Centre already have youth groups and hoped the Council could support these partnerships.</p> <p>Cllr B Brown confirmed that it was great to see all these organisations coming together to work together.</p> <p>Cllr McLeod thanked him on behalf of the Council for attending. John offered to come back and update HTC from time to time.</p>
<b>039/15</b>	<p><b><u>REQUEST TO USE THE FORMER BT TELEPHONE KIOSK</u></b></p> <p>Members considered a request from a local resident to make use of the former BT telephone kiosk at St Helen's Green to display photographic art work publicised under the name %omography &amp; Photography in the Red Box Gallery+.</p> <p><b>RESOLVED:</b> TO refer this to F&amp;GP Committee for further discussion and consideration.</p>
<b>040/15</b>	<p><b><u>WW1 WORKING PARTY</u></b></p> <p><b>RESOLVED:</b> To reconstitute the Working Party with the following members: Cllr Morrison replaces Cllr Day and GC, MF and CP as remaining members and Cllrs Carr and Ashley as new members.</p>
<b>041/15</b>	<p><b><u>TOURISM WORKSHOP/BRIEFING 19<sup>TH</sup> MAY</u></b></p> <p>Cllr I Henderson provided a briefing to members following the recent tourism workshop which was held at the Pier Hotel.</p> <p>He said it was a huge success with great hospitality courtesy of the Pier Hotel. We already have our own local brochures and way finder maps and they've now set up a steering group led by the private sector, and supported by the public sector, to move things forward. They want to look at an overall brand for Harwich. They will focus on the beach as well as the town and visitor attractions. The second phase will look at promotional short films, which have already started and will hopefully be ready for next year. They will also look to bring together a core website for Harwich.</p> <p>Cllr Henderson also referred to the new scheme for the roundabouts and said he's seen the initial plans, which aim to enhance the message to visitors that Harwich is worth visiting.</p> <p>Cllr Powell confirmed that signage will also be looked at.</p>
<b>042/15</b>	<p><b><u>USE OF GUILDHALL CHAMBER</u></b></p> <p>Members considered a request from the Crime Prevention Panel for free use of the Chamber for the period July 2015 . April 2016</p> <p><b>RESOLVED:</b> Agreed</p>
<b>043/14</b>	<p><b><u>HISTORIC HARWICH AREA PARKING ISSUES</u></b></p> <p>Members discussed the ongoing parking issues within old Harwich. Cllr I Henderson reported the difficulties some residents have with public parking in Harwich, particularly during local events. He referred to some fishermen having received penalty charge notices for parking along the Quay, and has heard from Nikki Neppean of the district council, which he read aloud. The content referred to permits allowable for RNLI volunteers and other places where these individuals may park during emergencies. The Chair adjourned the meeting to allow Mr Stephen Powell to speak - He said it's difficult to park. Cllr Todd</p>

	<p>confirmed he initiated the parking rights for the fishermen and that the pay and display area can only be used for loading and unloading catch because the agreement was for the two bays at the end of Trinity Pier and at the end of West Street, which are designated for the fishermen. Nikki Neppean confirmed the two West Street bays are unrestricted from 6pm to 8am for their use but recognised that sometimes these are filled by Trinity House employees. Cllr Todd is still working towards obtaining the original bays he wanted for the fishermen but currently there are 4 bays for them to use elsewhere.</p> <p>Cllr Henderson referred to the wasted use of Gas House Quay as this is currently not being used.</p> <p>Cllr Calver asked Cllr Henderson if the issue of the penalty notice was inappropriate and asked if they originated due to the inappropriate intervention of another councillor. Cllr Henderson thought this was due to a misunderstanding and said he couldn't confirm but understood that another councillor went directly to the Portfolio holder without informing the ward councillor. But he confirmed that those involved would be told where they can and cannot park.</p>
044/15	<p><b><u>PUTTING GREEN RE-LAUNCH</u></b></p> <p>Members considered a motion by Cllr Powell to hold an open day on 15<sup>th</sup> August between 10am to 4pm, and to offer free use of all on-site facilities to a maximum of 30 minutes play. He further proposed that Sally Looker is asked to open the facility as she was instrumental in the arrangements made for making the refurbishment happen, whilst employed with the district council.</p> <p><b>RESOLVED:</b> To proceed with the open day, offering free use of all on-site facilities to a maximum of 30 minutes play and agreed that Cllrs would be available to attend on the day to enable HTC to provide sufficient cover without the expense of employing two attendants. Cllr Calver gave thanks to Charlie, Peter, Michelle and former councillor Robert Day.</p> <p>Cllr Powell confirmed the Harwich Society is looking to plant some flowers in the beds prior to the opening.</p>
045/15	<p><b><u>LEASE RENEWALS</u></b></p> <p><b>RESOLVED:</b> To sign and seal the renewal leases for the tenants of Buildings 1, 3 and 5 at the former Hill School site.</p>
046/15	<p><b><u>COMMUNITY WARDEN</u></b></p> <p>Members considered requesting the services of a Community Warden for East Ward from Tendring District Council. Cllr Smith has contacted Adam McGoldrick who is Community Warden for TDC and referred to the duties carried out as part of their remit. He proposed that HTC write to TDC to determine the number of hours spent in Harwich and Dovercourt performing those duties.</p> <p><b>RESOLVED:</b> Write to TDC.</p>
047/15	<p><b><u>MINUTES OF THE LAST ENVIRONMENT &amp; COMMUNITY COMMITTEE MEETING</u></b></p> <p><b>RESOLVED:</b> that the Minutes of the meeting of the Environment &amp; Community Committee held on 16<sup>th</sup> June 2015 (previously circulated) be received.</p>
048/15	<p><b><u>MINUTES OF THE LAST ALLOTMENT COMMITTEE MEETING</u></b></p> <p><b>RESOLVED:</b> that the Minutes of the meeting of the Allotment Committee held on 25<sup>th</sup> June 2015 (previously circulated) be received.</p>
049/15	<p><b><u>ACCOUNTS</u></b></p> <p>Payments and receipts, current balances, financial activity against budgets and</p>

	<p>earmarked funds were noted.  <b>RESOLVED:</b> to authorise payments as presented.</p>
050/15	<p><b><u>BRIEF REPORTS BY MEMBERS APPOINTED TO OUTSIDE BODIES</u></b></p> <p>“ Cllr Fowler attended the Conservation Panel AGM on 16th July. The Royal British Legion services have not sent any dates or information neither has the HDCA so no updates from these groups.</p> <p>“ Cllr J Henderson attended Teen Talk meeting which was in their new room. This can be used by any of the groups. Slight refurbishment has been conducted inside the building also.</p> <p>“ Cllr Todd didn't attend the MNWB meeting but passed on the confirmation that HTC have funded the shuttle buses again this year. He asked about the number of vessels that came into the port which had been inspected, and found that 36 vessels had been inspected between Jan and Mar this year, but there are no facilities to test the emissions until 2016.</p> <p>“ Cllr Powell reported there will be a review meeting next week and will report back next time.</p> <p>“ Cllr Fay reported attending the Essex Area Bus Review meeting with good turnout in the afternoon. It is hoped to add two additional bus services around Harwich but need confirm more after the September meeting.</p> <p>“ Cllr McLeod referred to his attendance at a reception following the official Mayflower 400 launch meeting at Gainsborough. He showed members a copy of the original Compact pledge which he will give to the archivists for safe-keeping.</p>
051/15	<p><b><u>CORRESPONDENCE RECEIVED IN THE POST OR RAISED BY MEMBERS</u></b></p> <p>“ Cllr Morrison mentioned the new stair lift which has recently been fitted at the Guildhall to enable the HTC meetings to be held back there. She acknowledged former councillor Robert Day as well as the Clerk, the Asst. Clerk and Estates Supervisor for their input into facilitating this. Cllr Calver said it was unobtrusive and compact with no negative impact on the building.</p> <p>“ Members discussed a request received by email that the Council look to pay tribute to former Formula 1 driver and winner of the Le mans 24-hour race Roy Salvadori, who was born in Dovercourt in 1922.</p> <p><b>RESOLVED:</b> To write to the Essex Records Office to ask what information they have on him with a view to obtaining a copy of his birth certification and birthplace.</p> <p>“ Cllr McLeod raised, with members, the invitation to make an application to the Council of the Year Award competition. After some debate on the merits of making an application, it was <b>RESOLVED:</b> Not to proceed with an application at this time.</p>
052/15	<p><b><u>DATE OF NEXT MEETING</u></b></p> <p>The next meeting of Harwich Town Council will be held on <b>Wednesday 2<sup>nd</sup> September 2015</b> at <b>The Guildhall, Church Street, Harwich</b>, at <b>7.00pm</b>, or at the rise of the Town Planning Committee, whichever is the later.</p>

The Chairman closed the meeting at 9.25pm

**CHAIRMAN**

**DATE**