

HARWICH TOWN COUNCIL
Clerk: Susan Anderson
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MINUTES OF A MEETING
of the GUILDHALL COMMITTEE
held on 18th NOVEMBER 2010 at 6.30pm
at the PARK PAVILION BOARD ROOM, BARRACK LANE, HARWICH

Present: Councillor S Henderson in the Chair
The Mayor, Councillor S Tyrer
The Deputy Mayor, Councillor B Brown
Councillors: P Burke, R Callender, G Calver and L Double

Clerk to the Council, Mrs S Anderson

Also present: Councillors J Brown, D Rutson and L Payne (6.40pm)

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- G16/10** **APOLOGIES FOR ABSENCE**
Apologies for absence were received from Councillors Gardner and Howlett.
- G17/10** **DECLARATIONS OF MEMBERS' INTERESTS**
None
- G18/10** **MINUTES OF PREVIOUS MEETINGS**
RESOLVED: that the minutes of the meeting held on 22nd September 2010 (previously circulated) be approved by the Chairman and signed as a true record.
- G19/10** **GUILDHALL FEASIBILITY STUDY**
Further to Minutes G06/10, the Chairman informed members that the feasibility report has been received from Ingleton Wood. The Chairman confirmed that the report gave an estimated cost of £156,989.83 to provide a disabled access to the first floor of the Guildhall. The Committee **RESOLVED:** that a full copy of the report be send to all members of the Guildhall Committee and for the Clerk to monitor the response, if everyone agreed then this would be submitted to the Finance and General Purposes Committee but should only one be negative, then another meeting would be called.

It was **FURTHER RESOLVED:** to inform the Chair of Finance and General Purposes Committee of the decision taken at this meeting.

G20/10

BADGE FOR PAST MAYORS

Further to Minute G11/10, the Clerk informed the Committee that responses received from Fattorini and Vaugtons could not provide a quotation without copy of the Harwich Town Council crest and a provisional design. Councillor Double informed members that the idea has been explored before and that a file containing the relevant information is held at the Guildhall. **RESOLVED:** for the Clerk to investigate and obtain costings.

G21/10

GUILDHALL - EXHIBITION DATES FOR 2011

The Committee noted the following exhibition dates of the Guildhall open days in 2011.

- Harwich Festival weekends – 2/3 July and 9/10 July 2011
- Heritage Weekend – 10/11 September 2011
- Electric Palace Centenary – 29 November 2011

G22/10

PORTRAIT OF COUNCILLOR W BLEAKLEY (DECEASED)

The Committee noted a letter of thanks from Mrs Molly Bleakley for returning her late husband's portrait who was the High Steward of Harwich for 25 years.

G23/10

MR C STRACHAN'S TRIP TO WASHINGTON DC

The Committee noted a report of Mr C Strachan's recent visit to Washington DC.

G25/10

GUILDHALL BUDGET FOR MUNICIPAL YEAR 2011-2012

RESOLVED: to recommend Budget for Municipal Year 2011-2012

INCOME

| | |
|---------------------------------------|------|
| Caretakers Heating/Water Contribution | £440 |
|---------------------------------------|------|

EXPENDITURE

| | |
|--|-------|
| General Fund (caviat to increase as necessary) | £1000 |
| Maintenance Reserve (plus transfer any underspend) | £1500 |

The Chairman closed the meeting at 6.55pm

CHAIRMAN:

DATE: