

HARWICH TOWN COUNCIL

Clerk: Susan Anderson
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MINUTES OF THE MEETING OF HARWICH TOWN COUNCIL FINANCE AND GENERAL PURPOSES COMMITTEE HELD at the PARK PAVILION, HARWICH on 23rd June 2010 at 6.30pm

Present: Councillor J Wares in the Chair
The Mayor, Councillor S Tyrer
The Deputy Mayor, Councillor B Brown
Councillors: G Calver, A Colbourne, L Double and L Payne

The Clerk to the Council, Mrs S Anderson

Also present: Three members of the public.

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F01/10 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Burke and Rutson.

F02/10 APPOINTMENT OF VICE CHAIRMAN

RESOLVED: that Councillor A Colbourne is appointed Vice-Chairman for the municipal year 2010/2011.

F03/10 DECLARATIONS OF MEMBERS' INTERESTS

Councillor Brown declared a personal and prejudicial interest regarding the grant application for Chase Lane School.

F04/10 MINUTES OF THE LAST MEETING

RESOLVED: that the minutes of the meeting held on 7th April 2010 (previously circulated) be approved by the Chairman and signed as a true record.

F05/10 ST NICHOLAS WELCOME COMMITTEE

Request for grant funding of £150 to support the annual welcome of St. Nicholas. **RESOLVED:** to grant s.137 funding of £150

F06/10 HARWICH AND DISTRICT PENSIONERS ASSOCIATION

Request for grant funding of £1000 towards costs to promote the association.
RESOLVED: to grant s.137 funding of £1000

F07/10 CHASE LANE PRIMARY SCHOOL

Request for grant funding of £500 to give children the opportunity to play a brass instruments.
RESOLVED: to grant s.137 funding of £500

F08/10 NEW MILEAGE AND SUBSISTENCE FORMS

The Clerk presented two new claims forms (a) mileage and (b) subsistence. **RESOLVED:** to adopt the new forms.

F09/10 MAGISTRATES COURT – REPOSITION OF BOUNDARY FENCE

The Committee discussed a proposal from King Sturge, property advisors to Her Majesty's Court Service, to reposition the boundary fence between the Magistrates Court and Hill School buildings.

RESOLVED: to compare the proposed plans against the original deeds.

F10/10 FIELD AT THE REAR OF MAGISTRATES COURT

The Committee was informed of several problems that had recently occurred regarding the field at the rear of the Magistrates Court.

RESOLVED: for a sub-committee to be formed of the current day, Mayor, Deputy Mayor and Chair of Finance to deal with all matters outside the realms of Health and Safety issues.

The Committee **FURTHER RESOLVED:** to approach the Planning Department of Tendring District Council with two possible proposals for the field, 1) to ascertain the necessary requirements to change the field into a children's play area, and 2) to apply for permission for allotments including disabled ones.

The Chair of Finance agreed to check boundary fence.

F11/10 LEISURE FACILITIES

The Committee discussed the rental arrangements provided by Harwich Town Council to the Dovercourt Tennis Club. **RESOLVED:** (a) to invoice Dovercourt Tennis Club and (b) to request that Tendring District Council resurface the courts.

The Committee discussed more flexible opening times of the Putting Green. **RESOLVED:** that the item be discussed at the next Full Council meeting on 21st July 2010.

F12/10 FINANCIAL REGULATIONS

Members considered the Financial Regulations and **RESOLVED TO RECOMMEND:** that the Regulations are adopted by the Full Council.

F13/10 NEW FINANCIAL RISK ASSESSMENT FORM

Members considered the revised Financial Risk Assessment Form and **RESOLVED TO RECOMMEND:** that the revised Risk Assessment form is adopted by the Full Council.

F14/10 DATE OF NEXT MEETING

The next meeting of the Finance and General Purposes Committee will be held in September 2010 (date and time to be confirmed).

The Chairman closed the meeting at 7.35pm

CHAIRMAN

DATE