

**MINUTES OF THE MEETING OF THE ALLOTMENTS COMMITTEE  
HELD ON 21<sup>st</sup> JANUARY at 6.30pm  
HELD AT THE PARK PAVILION BOARD ROOM, BARRACK LANE, HARWICH, ESSEX**

**Present:** Councillor A Colbourne in the Chair

**Councillors:** J Brown, D McLeod and G Calver

**Co-opted Members:** Mr Inglis, Mr Mesher and Mr McCoy

**Clerk:** Mrs S Anderson

**Also present:** Two members of the public

**Public Question Time:**

Mr Russell, new tenant at Long Meadows site, commented on the condition of the boundary fence at the rear of Plots 4, 5 and 6. The Chairman will visit site on Saturday 23<sup>rd</sup> January 2010 at 12 noon.

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**A34/09 APOLOGIES FOR ABSENCE**

Apologies received from Councillors B Brown, M Gardner, D Rutson and Co-opted Members Mr Steward and Mr Button.

**A35/09 DECLARATIONS OF MEMBERS' INTERESTS**

None.

**A36/09 MINUTES OF LAST MEETING**

**RESOLVED:** that the minutes of the Allotments Committee meeting held on 12<sup>th</sup> November 2009, (previously circulated), be accepted as a true record.

**A37/09 KING GEORGES AVENUE ALLOTMENT SITE**

Further to Minute A27/09, the Committee noted an email response from Mr Andy White at Tendring District Council, regarding the unused area of land, adjacent to the King Georges Avenue allotment site. Mr White confirmed that the Portfolio Holder is, in principle, willing to go ahead with the proposal to dispose of the land and this will be confirmed after 2<sup>nd</sup> February 2010.

**A38/09 ALLOTMENT SOFTWARE**

Further to Minute A32/09 the Committee noted that several software programmes were being explored to assist with the annual allotment invoices distributed in September.

**A39/09 VACANT PLOTS/WAITING LIST/NOTICES TO QUIT**

The Clerk informed the Committee that two people have been allocated allotments and the waiting list currently stands at 40.

**A40/09 CO-OPTED MEMBERS REPORT**

The Redoubt

It was reported that the tenant of Plot 7 had not responded to the request to remove the willow trees. **RESOLVED:** to send a further letter requesting the willows are removed immediately. The Chairman will check Plots 42 and 54.

Boatswains Call

It was noted by the Committee that a representative from Veolia had visited the site in December regarding non-compliance of regulations. **RESOLVED:** that six non-return valve taps be purchased, at a cost of approximately £8.00 each and fitted by volunteers.

The Committee gave permission to the tenant of Plot 15 to erect a shed. The Committee **RESOLVED:** that the Clerk be given authority to approve requests for the erection of sheds as long as it meets with existing guidelines but any requests that exceed the current NSALG recommendation, can only be granted by the Committee.

**A41/09 DATE OF NEXT MEETING**

The next meeting of the Allotments Committee will be held on Thursday, 4<sup>th</sup> March 2010 at the Park Pavilion Board Room, Barrack Lane at 6.30pm

Meeting closed at 6.50pm.

**DATE:**

**CHAIRMAN:**