

## HARWICH TOWN COUNCIL

Clerk: Elaine Novorol  
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### MINUTES OF THE MEETING OF HARWICH TOWN COUNCIL HELD ON 5<sup>th</sup> NOVEMBER 2008 at 7.15pm at the 1912 CENTRE, COW LANE, HARWICH

**Present:** The Mayor, Councillor D Rutson, in the Chair  
The Deputy Mayor, Councillor J Brown  
Councillors: B Brown, L Double, G Calver,  
A Colbourne, B Howlett, D McLeod, P Burke  
and L Payne (until 7.55pm)

The Clerk to the Council, Mrs E Novorol

Also present: 1 member of the press and 4 members of the public.

A member of the public, in detailing his concerns, requested support from Harwich Town Councillors regarding his views on the Harwich Masterplan. Several councillors spoke on the matter and it was agreed that it would be placed on the agenda of a future meeting of this council and that a further presentation, to this Council, on the Harwich Masterplan would be sought.

Prayers were said by the Reverend E Lammens

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#### 81/08 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Callender, Wares, Gardner, Tyrer, Henderson and Morrison .

#### 82/08 DECLARATIONS OF MEMBERS' INTERESTS

Councillor Double declared a personal interest in the item regarding Decorative Illuminations at Harwich Quay.

#### 83/08 MAYOR'S ANNOUNCEMENTS

The Mayor gave details of engagements he has recently undertaken.

#### 84/08 MINUTES OF THE LAST MEETING

**RESOLVED:** that the minutes of the meeting of the Town Council held on 25<sup>th</sup> September 2008 (previously circulated) be approved by the Chairman and signed as a true record.

#### 85/08 HARWICH AND DOVERCOURT BAY BEACH HUT ASSOCIATION

Further to minute 66/08, a letter from Tendring District Council advising that boards at Lower Marine Parade car park have been changed to read "All Day" charge £5.00 was noted.

**86/08 THE DECORATIVE ILLUMINATIONS, QUAYSIDE, HARWICH**

Further to minute 74/08, the meeting was advised that costs of the illuminations will be forwarded from the District Council in due course.

**RESOLVED:** to refer the matter to the Finance and General Purposes Committee.

**87/08 INCORRECT SIGNS AT BUS STOPS, FRONKS ROAD, DOVERCOURT**

Further to minute 67/08, the Clerk advised that, to date, there had been no response from the bus company regarding incorrect signing of bus stops at Fronks Road, Dovercourt. **RESOLVED:** to again write to the bus company and request that urgent attention is given to this matter.

**88/08 THE FRYATT HOSPITAL, DOVERCOURT**

The Clerk advised that subject to the Local Government Act 1972 and supporting case law, a council cannot lawfully decide any matter not specified on the agenda. The Chairman agreed to take the item and members considered Councillor Henderson's comments in the local newspaper that the hospital is to be sold with services going out the private sector.

**RESOLVED:** to invite Dr Zollinger-Reade, Chief Executive of the Primary Care Trust, to attend a special meeting of this Council and provide an update on the situation regarding the Fryatt Hospital and to allow Councillor Henderson the opportunity to substantiate his allegations.

**89/08 THE BILLY PUBLIC HOUSE, HARWICH**

Members noted that the hearing regarding the required lobby not having been built will be held at 10.00am on 25<sup>th</sup> November.

**90/08 MINUTES OF THE ENVIRONMENT AND HIGHWAYS COMMITTEE**

The Mayor presented the minutes of the meeting held on 21<sup>st</sup> October 2008 (previously circulated).

**RESOLVED:** that the minutes be adopted.

**91/08 MINUTES OF THE ALLOTMENTS COMMITTEE**

Cllr A Colbourne presented the minutes of the meeting held on 27<sup>th</sup> October 2008 (previously circulated). **RESOLVED:** that the minutes be adopted.

**92/08 GUILDHALL PREMISES AND FUTURE USE**

**RESOLVED:** to form a working party, consisting of the Mayor, the Deputy Mayor and the Chairman of each committee, to consider the future use of the Guildhall.

**93/08 HARWICH QUAY FIREWORKS DISPLAY**

Members considered a request for grant funding towards the New Year's Eve firework display on Harwich Quay.

**RESOLVED:** s.137 grant funding of £250.00

**94/08 THE MAKING AND ENFORCEMENT OF BY-LAWS**

The meeting was advised of the invitation from Communities and Local Government to make comments by 20<sup>th</sup> November on the consultation paper 'The Making and Enforcement of Byelaws'.

**95/08 FREE USE OF THE GUILDHALL**

**RESOLVED:** to allow the Mayoress free use of the Guildhall to hold a fundraising event.

**96/08 CHRISTMAS LIGHTS, DOVERCOURT HIGH STREET**

Councillor McLeod gave a progress report on the Christmas Lights and advised members of options available regarding fittings required by Health and Safety legislation. **RESOLVED:** to endorse the action of installing three cross-over displays due to the prohibitive costs of providing all six this year. A member emphasised the need to ensure that the public are aware of the reasons for having only 3 cross-overs this year and of the amount of work which has been put in by Councillor McLeod in achieving this.

**97/08 BRIEF REPORTS OF MEMBERS**

Councillor B Brown gave details of his attendance of the North East Essex Patient Commissioning Forum and the meeting of the Carless Environmental Liaison Group.

Councillor Howlett announced that he will be standing down as representative on Teen Talk. The matter will be placed on the agenda of the next Council meeting for a new representative to be elected.

Councillor J Brown, referring to the Conservation Panel, reported that his previous remarks regarding the 10p concessionary parking rate at the Milton Road car park had been incorrect and apologised for his error advising that, in future, he would not give his reports until he was in receipt of minutes of the meeting.

**98/08 FINANCIAL UPDATE AND RECORD OF PAYMENTS**

Payments and receipts, current balances, financial activity against budgets and earmarked funds were noted.

**RESOLVED:** to authorise payments as listed in Appendix 'A'.

**99/08 HARWICH CONNEXIONS TRANSPORT CO-OPERATIVE**

Members noted thanks, on behalf of Essex Air Ambulance, from Harwich Connexions to the Mayor and Mayoress for their attendance at the Motorcycle Rally on 7<sup>th</sup> September which raised in excess of £30,000 for the charity.

**100/08 TENDRING DISTRICT COUNCIL, STATEMENT OF ACCOUNTS**

The meeting noted that Tendring District Council's Statement of Accounts for 2007/2008 is now available on its website.

**101/08 AL FRESCO, 32 KINGSWAY, DOVERCOURT**

Ref. The Licensing Act 2003 and application 08/00906/PREMVA, variation of Premises Licence, members requested further information. Details will be obtained and available for inspection at the Guildhall.

**102/08 ST. NICHOLAS CHURCH – COMMUNITY FLOWER FESTIVAL**

Members noted the thanks for taking part in the Flower Festival which raised almost £1000 for the Church restoration.

**103/08 TENDRING DISTRICT ASSOCIATION OF LOCAL COUNCILS**

Members were advised that there does not appear to be a representative from Harwich Town Council on the TDALC. **RESOLVED:** to add this appointment to those decided at each Annual Meeting of the Council.

**104/08 COMMUNITIES IN CONTROL, CODES OF CONDUCT**

Members noted the consultation paper published by Communities and Local Government regarding Codes of Conduct for local authority members and employees and the invitation to make comments by 24<sup>th</sup> December 2008.

**105/08 DATE OF THE NEXT MEETING**

The next meeting of Harwich Town Council will be held at 7.15pm on 17<sup>th</sup> December 2008 at the 1912 Centre, Cow Lane, Harwich.

The Chairman closed the meeting at 9.00pm

**TOWN MAYOR AND CHAIRMAN**

**DATE**