

## **HARWICH TOWN COUNCIL**

Clerk: Elaine Novorol

Guildhall, Church Street, Harwich CO12 3DS

Telephone: 01255 507211 email: harwichtown\_co@btconnect.com

### **MINUTES OF THE ANNUAL MEETING OF HARWICH TOWN COUNCIL**

**HELD ON 13<sup>th</sup> MAY 2009 at 7.00pm**

**at THE 1912 CENTRE, COW LANE, HARWICH**

**Present: The Mayor, Councillor D Rutson, in the Chair at the commencement of the meeting**  
**The Deputy Mayor, Councillor J Brown**  
**Councillors: B Brown, L Double, G Calver, A Colbourne, D McLeod, S Henderson, J Wares, S Tyrer, B Howlett, L Payne, P Burke and M Gardner**

**The Clerk to the Council, Mrs E Novorol**

**The Assistant Clerk to the Council Mrs S Anderson**

**Also present: 1 member of the press and 3 members of the public**

#### **PUBLIC QUESTION TIME:**

Mr K Silburn raised his concerns regarding the location of the proposed marina. He asked if there will be facilities for boat building and repairing. Mr Silburn also asked if there could be a museum displaying information regarding Harwich's naval history in World War I.

Councillor Payne responded that the Harwich Masterplan incorporates cranes and facilities for boat repairing and maintenance.

Councillor Double reported that The Harwich Society present the history of naval presence in Harwich at the Umbrella Lighthouse, although space is limited there.

**Prayers were said by the Reverend E Lammens**

---

#### **01/09 ELECTION OF CHAIRMAN**

The Mayor called for nominations for Chairman for the forthcoming year. Councillor Gardner moved and Councillor Tyrer seconded that Councillor Wares be elected as Chairman of Harwich Town Council for the forthcoming year.

The Mayor then called for any further nominations and there being none, it was **RESOLVED** that Councillor Wares be elected as Chairman.

Councillor Wares signed her Declaration of Acceptance of Office and took the chair for the remainder of the meeting.

#### **02/09 ELECTION OF VICE-CHAIRMAN**

Councillor Wares called for nominations for Vice-Chairman for the

forthcoming year. Councillor Wares moved and Councillor Gardner seconded that Councillor Tyrer be elected as Vice-Chairman of Harwich Town Council for the forthcoming year.

Councillor Wares then called for any further nominations and there being none, it was **RESOLVED** that Councillor Tyrer be elected as Vice-Chairman. Councillor Tyrer signed her Declaration of Acceptance of Office.

**03/09 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors R Callender and A Morrison

**04/09 DECLARATIONS OF MEMBERS' INTERESTS**

None

**05/09 MAYOR'S ANNOUNCEMENTS**

The Mayor gave details of his recent engagements including a talk he had given to local students and their request for a council meeting to be held at The Harwich School. Members offered support of the idea and it was **RESOLVED** to place the item on the agenda of the next meeting of Harwich Town Council.

The Mayor advised that a total of £5100 had been raised by the Mayoress' Appeal which was presented to her chosen charities at a reception held on May 11<sup>th</sup>.

**06/09 MINUTES OF THE LAST MEETING**

**RESOLVED:** that the minutes of the meeting of the Town Council held on 21<sup>st</sup> April 2009 (previously circulated) be approved by the Chairman and signed as a true record.

**07/09 OVERVIEW AND SCRUTINY WORK PROGRAMME 2009/10**

Further to minute 168/08, members noted that the item requested by Harwich Town Council, 'the effectiveness of the enforcement process within Planning', will be included in the items to be considered by the Overview and Scrutiny Service Development and Delivery Committee.

**08/09 APPOINTMENT OF OFFICER, COMMITTEES AND REPRESENTATIVES FOR THE FORTHCOMING YEAR**

Councillor Double moved and Councillor McLeod seconded that the appointment of Officer, Committees and Representatives for the ensuing year, as recommended by the council at an informal meeting on 1<sup>st</sup> April 2009, but with Councillor Gardner as representative to the Museums in Essex Committee, be approved.

**RESOLVED:** to approve the appointments as listed in Appendix A.

**09/09 MEETINGS OF THE COUNCIL**

Councillor Double moved and Councillor Gardner seconded that the

meetings of the Council, in accordance with Standing Orders 1 – 3, be approved.

**RESOLVED:** to agree council meetings as listed in Appendix B.

**10/09 SUBSCRIPTIONS TO BE PAID ANNUALLY**

**RESOLVED:** to agree Annual Subscriptions as listed in Appendix C.

**11/09 HOOK OF HOLLAND EXCHANGE VISIT**

Councillor Rutson referred to the recent visit of Harwich Town councillors to the Hook of Holland and the proposed donation from Holland to be used to promote tourism.

**RESOLVED:** that a working party consisting of The Mayor, The Deputy Mayor, The Chairman of the Finance and General Purposes Committee and Councillors Rutson, Colbourne, McLeod and B Brown, is set up to organise co-operation with the Hook of Holland council.

**12/09 BRIEF REPORTS OF MEMBERS**

Councillor B Brown thanked all members and staff for their messages of condolence at the recent loss of his grand-daughter, Sophie.

**13/09 FINANCIAL UPDATE AND RECORD OF PAYMENTS**

Payments and receipts, current balances, financial activity against budgets and earmarked funds were noted.

Councillor Double queried the payment of £137.75 to Councillor Rutson for refreshments during the Hook of Holland visit. The Clerk to the Council advised that when she discovered that the meal had been complimentary, she had requested that the money be returned.

Councillor Rutson advised that an error had been made and that the full amount had been repaid to the Council.

**RESOLVED:** to authorise payments as listed in Appendix D.

**14/09 LICENSING ACT 2003**

Members noted application 09/00323/PREMVA – Tasty Takeaway, 159 High Street, Harwich – to extend late night refreshments on a Friday and Saturday till 02.30hours, closing at 02.40hours, also to serve late night refreshments on 5<sup>th</sup> November till 03.00 hours.

Councillors raised concerns that success of this application may set a precedent and that others would want the same conditions.

**RESOLVED:** to draw Tendring District Council's attention to the general agreement regarding all opening times of similar establishments and to deal with this application in the usual way.

**15/09 DATE OF THE NEXT MEETING**

The next meeting of Harwich Town Council will be Maymaking on Thursday 21<sup>st</sup> May 2009 at The 1912 Centre, Harwich at 11.00am. The next ordinary meeting of Harwich Town Council will be held at The

1912 Centre, Harwich on 24<sup>th</sup> June 2009 at 7.00pm, or at the rise of the Town Planning Committee Meeting, whichever is the later.

The Chairman closed the meeting at 7.44pm

**TOWN MAYOR AND CHAIRMAN**

**DATE**