

**HARWICH TOWN COUNCIL**

Clerk: Elaine Novorol  
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**MINUTES OF THE MEETING OF HARWICH TOWN COUNCIL  
HELD ON 25<sup>th</sup> SEPTEMBER 2008 at 7.15pm  
at the 1912 CENTRE, COW LANE, HARWICH**

**Present: The Mayor, Councillor D Rutson, in the Chair**

**Councillors: B Brown, S Tyrer, J Wares, L Double, G Calver,  
A Morrison, A Colbourne, M Gardner, D McLeod and  
L Payne from 8.00pm**

**The Clerk to the Council, Mrs E Novorol**

**Also present: 1 member of the press and one member of the public.**

**Prayers were said by the Reverend E Lammens**

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**61/08 APOLOGIES FOR ABSENCE**

Apologies for absence were received from The Deputy Mayor,  
Councillor J Brown and from Councillors Callender, Burke, Henderson  
and Howlett .

**62/08 DECLARATIONS OF MEMBERS' INTERESTS**

Councillor Double declared a personal interest in the item regarding  
Decorative Illuminations at Harwich Quay.

**63/08 MAYOR'S ANNOUNCEMENTS**

The Mayor advised members that he would give details of his  
engagements at the next meeting of the council.

**64/08 MINUTES OF THE LAST MEETING**

**RESOLVED:** that the minutes of the meeting of the Town Council  
held on 13<sup>th</sup> August 2008 (previously circulated) be approved by the  
Chairman and signed as a true record.

**65/08 MILTON ROAD CAR PARK, DOVERCOURT**

Reference minute 41/08, members noted the response from Tendring  
District Council regarding the promotion of the concessionary parking  
scheme. Councillor McLeod suggested that the new tariff could be  
advertised on the Harwich Town Council website,

**66/08 HARWICH AND DOVERCOURT BAY BEACH HUT ASSOCIATION**

Councillors considered the response from Tendring District Council

regarding the parking charges to non-resident beach hut owners and the wording of the notice at the West End car park which is misleading, starting 'over 4 hours - £5.00'.

**RESOLVED:** to write to Tendring District Council to request that the notice shows 'over 4 hours/all day - £5.00'.

**67/08 INCORRECT SIGNS AT BUS STOPS, FRONKS ROAD, DOVERCOURT**

The meeting was advised that, subject to the Local Government Act 1972 and supporting case law, a council cannot lawfully decide any matter not specified on the agenda. The Chairman agreed to take the item. Councillor Calver advised members that signs at the bus stops at the Minesweepers memorial and adjacent to the top of Fronks Avenue do not match the locations. **RESOLVED:** to write to the bus company and to Essex County Council requesting that the signs are altered to show the correct locations.

**68/08 MINUTES OF THE GUILDHALL COMMITTEE**

Cllr B Brown presented the minutes of the meeting held on 20<sup>th</sup> August 2008 (previously circulated). **RESOLVED:** that the minutes be adopted.

**69/08 MINUTES OF THE ALLOTMENTS COMMITTEE**

Cllr A Colbourne presented the minutes of the meeting held on 20<sup>th</sup> August 2008 (previously circulated). **RESOLVED:** that the minutes be adopted.

**70/08 MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE**

Cllr J Wares presented the minutes of the meeting held on 10<sup>th</sup> September 2008 (previously circulated). **RESOLVED:** that the minutes and all recommendations be adopted.

Reference minute F23/08, Councillor Double advised the meeting that he had obtained further information regarding the request for grant funding from the Royal Naval Association. **RESOLVED:** to purchase a laptop computer and relevant software up to a maximum cost of £700 and, subject to evidence that the project is secure, pass to the Royal Naval Association as a gift from Harwich Town Council.

**71/08 BRIEF REPORTS OF MEMBERS**

Councillor Wares advised members that she had attended the meeting of Harwich and District Community Association. Councillor B Brown Gave details of the review of emergency services at Carless Refinery that he had attended. The Clerk gave two reports: she had attended the recent East Essex Area Forum where British Energy had given a presentation on nuclear energy in the UK and the recent meeting of Harwich International Port Local Authority Liaison Committee which

advised that the current redevelopment at Felixstowe port will include piling from January to July 2009 which will be audible in Harwich,

**72/08 FINANCIAL UPDATE AND RECORD OF PAYMENTS**

Payments and receipts, current balances, financial activity against budgets and earmarked funds were noted.

**RESOLVED:** to authorise payments as listed in Appendix 'A'.

**73/08 NORTH EAST ESSEX PCT – PATIENT COMMISSIONING FORUMS**

**RESOLVED:** that Councillor B Brown represents Harwich Town Council at the forums and that it be an appointed duty.

**74/08 THE DECORATIVE ILLUMINATIONS, QUAYSIDE, HARWICH**

Notification that Tendring District Council intends to cease commencing decorative illuminations and remove all existing lighting with the offer for this Council to take over ownership and maintenance was considered. **RESOLVED:** to seek all necessary information as to the present costs to the District Council and refer the matter to the Finance and General Purposes Committee.

**75/08 THE ARK CENTRE, HARWICH**

Members noted the thanks from The Ark Centre for the donation of a computer monitor.

**76/08 TEEN TALK (HARWICH)**

A letter from Teen Talk, thanking councillors for their support on the 10<sup>th</sup> Anniversary Open Day was noted.

**77/08 MOBILE LIBRARY SERVICE, DOVERCOURT**

Members noted that, due to low usage, the mobile library stop at Buckets and Spades Nursery will cease from 6<sup>th</sup> January 2009. Councillor Double advised that a new stop at Two Village Primary School, Mayes Lane will be commenced.

**78/08 MACE PARK, RAY AVENUE, DOVERCOURT**

Councillor Payne advised members that the plans for refurbishment of Mace Park have been finalised. Thanks were given to Councillor Tyrer and the Environment and Highways Committee for the efforts in securing this and to Councillor Pierre Oxley of Tendring District Council for his work in bringing the scheme forward. Members noted that the work is scheduled to commence in the new year. A copy of the plan will be forwarded to the pupils of Spring Meadow Primary School.

**79/08 DATE OF THE NEXT MEETING**

The next meeting of Harwich Town Council will be held on 5<sup>th</sup> November 2008 at 7.15pm at the 1912 Centre, Cow Lane, Harwich.

**80/08 EXCLUSION OF THE PUBLIC AND PRESS**

**RESOLVED:** that pursuant to Section 1 of Public Bodies (Admission to Meetings) Act 1960, the meeting is closed to the press and public for the transaction of the under-mentioned business:

To approve as a correct record the Minutes of the meeting of Harwich Town Council held on 13<sup>th</sup> August 2008.

**TOWN MAYOR AND CHAIRMAN**

**DATE**