

**AT A MEETING of HARWICH TOWN COUNCIL
held at LONG MEADOWS COMMUNITY CENTRE,
DOVERCOURT, HARWICH, ESSEX
on WEDNESDAY 2nd JULY 2008 at 7.15pm**

PRESENT

The Mayor Councillor D Rutson in the Chair

The Deputy Mayor Councillor J Brown

Councillors:

B Brown

P Burke

D McLeod

G Calver

R Callender

J Wares

A Colbourne

B Howlett

A Morrison from 7.20pm

Clerk to the Council Mrs E Novorol

Also present were one member of the press and one member of the public.

Apologies for absence were received from Councillors Gardner, Double, Tyrer, Payne and Henderson

24/08	REPRESENTATIONS FROM MEMBERS OF THE PUBLIC	None
25/08	DECLARATIONS OF INTEREST	Cllr J Brown declared he is a member of the Licensing Committee, Tendring District Council.
26/08	MAYOR'S ANNOUNCEMENTS	The Mayor gave details of engagements undertaken since the last meeting.
27/08	MINUTES	RESOLVED: that the minutes of the meeting held on the 21 st May 2008 (previously circulated) be approved by the Chairman and signed as a true record.
28/08	TELEPHONE BOX ADJACENT TO TENNIS COURTS, DOVERCOURT SEAFRONT	Further to minute 33/07, Cllr Calver advised members that the telephone box (which has been out of order for lengthy periods of time) adjacent to the tennis courts on Dovercourt seafront is to be removed. RESOLVED: to write to BT requesting that Harwich Town Council is, in future, consulted when the removal of a telephone box is considered.
29/08	FINANCE AND	Cllr Wares presented the minutes of the meeting held on

	GENERAL PURPOSES COMMITTEES	10 th June 2008. RESOLVED: that the minutes be adopted.
30/08	ENVIRONMENT AND HIGHWAYS COMMITTEE	Cllr Callender presented the minutes of the meeting held on the 11 th June 2008. RESOLVED: that the minutes be adopted. Ref. Minute E10/08 – Cllr Calver reported that he has spoken with Cllr Oxley, Portfolio holder for Leisure, Tendring District Council and money will be available for the play area at Mace Park. Cllr Oxley will arrange for a site visit with all East Central Ward members of Harwich Town Council to be invited.
31/08	BRIEF REPORT OF MEMBERS	Cllr Wares reported that she attended the AGM of Harwich and District Community Association. Cllr B Brown advised members that the first weekend of exhibition regarding the SS Yarmouth and the bi centenary of the building of the Redoubt fort had gone well. Cllr Brown also thanked those members who had attended and Cllr Calver for his assistance with the press release. Cllr Calver praised the Honorary Archivists for their hard work and a vote of thanks to them was recorded. Members were advised that the Merchant Navy Association would, on a weekend closer to the anniversary, be holding a service of remembrance regarding the loss of SS Yarmouth. Cllr J Brown gave details of the meeting of the Conservation Panel which he had attended. Members expressed sympathy at the news that Phil Hornby of Tendring District Council is unwell and wished him a speedy recovery. Councillors also sent their best wishes to Bernie Sadler of The Harwich Society on hearing of his illness. Cllr J Brown reported on his attendance of the Crime Prevention Panel meeting. Cllr Howlett advised the meeting that Teen Talk is working well although there could be financial problems in the future. He also requested reports from committee representatives who are not members of Harwich Town Council.
32/08	ANNUAL ACCOUNTS	<ul style="list-style-type: none"> a) The Annual Accounts 2007/2008 were considered and it was RESOLVED: to adopt the accounts. b) The Annual Return for the Year End March 2008 was noted. RESOLVED: to agree the Annual Return. c) The Internal Audit dated 10th June 2008 was noted. d) RESOLVED: to agree the Annual Subscriptions

as listed in Appendix 'A'.

- 33/08 FINANCIAL UPDATE AND RECORD OF PAYMENTS** Payments and receipts, current balances, financial activity against budgets and earmarked funds were noted. **RESOLVED:** to authorise payments as listed in Appendix 'B'.
- 34/08 THE LICENSING ACT 2003** An application for Grant of a Premises Licence for Star Coffee Shop, 184 High Street, Dovercourt was considered. **RESOLVED:** to write to the District Council advising that Harwich Town Council has strong objections to this application as members believe it will result in unacceptable noise and disruption to residents living within the town centre.
- 35/08 BUCKINGHAM PALACE GARDEN PARTY** With reference to the EALC draw for a guest to attend a Buckingham Palace garden party it was **RESOLVED:** to nominate Mr Peter Brand in recognition of his past service as Mayor of Harwich Town Council.
- 36/08 MILL LANE AND EMPIRE ROAD AREA** Cllr Howlett advised members of the current situation regarding clearing up of the area around Mill Lane and Empire Road. **RESOLVED:** to write to Tendring District Council requesting that immediate action is taken to clear the area and that in future regular cleaning is carried out. **FURTHER RESOLVED:** to advise Essex County Council of concerns regarding the poor condition of bricks on the Mill Lane side of the tunnel.
- 37/08 HARWICH AND DISTRICT CRIME PREVENTION PANEL** The Clerk advised that subject to the Local Government Act 1972 and supporting case law, a council cannot lawfully decide any matter not specified on the agenda. The Chairman agreed to take the item and members considered a request from the Crime Prevention Panel for grant funding of £324 for a five-a-side football competition. **RESOLVED:** to place the item on the agenda of the next meeting of the Finance and General Purposes Committee and to advise that Harwich Town Council is mindful to support the request subject to the correct procedures of this Council.

The Chairman closed the meeting at 8.10 pm

TOWN MAYOR AND CHAIRMAN

DATE